Axium Cheat Sheet for Exit Exams

When treatment is complete for a patient in the Undergraduate Student Clinic, an Exit Exam is done to verify that all dental treatment is in good condition. The patient is then released to private practice for regular dental maintenance.

Open the patient's chart in the **Rolodex**- Go to **EHR** module
On the right toolbar at the top half of the screen,

hit the "**Add Patient Form**" button
1) **Select** from the drop down menu-
EXIT- Exit Exam Form

2) **Answer every question on the form that applies.** It's okay to leave questions unanswered if they don't apply for the patient, e.g. a denture patient with no operative treatment.

3) Select the appropriate code in the **Chart Add** tab-
0092 Exit exam passed OR
0093 Exit exam failed

0092 Exit exam passed (all questions answered Yes):
- Give the patient an **Exit Letter**- located at the front of clinic with other forms.
- Complete the **Patient Satisfaction Survey** with the patient-

Go to **Tools** on the axiUm toolbar at the top of the screen- select **Survey-**
Survey window opens **(PS2) -** click on the answer box for Yes answers
Go to the next line for No answer to appear.
Hit **Close** when finished.
Most students ask the patient the questions and enter the answers in the survey for the patient.

0093 Exit exam failed (some treatment was not in satisfactory condition):
- the patient should be scheduled for the appropriate treatment and another Exit Exam will be done when the problems have been resolved.