FACULTY START CHECK

(Student must have an appointment entered for the patient in the Scheduler module.)
In lower left corner of axiUm screen:

- Click on red student name button

Appointment Start-Check window opens. Planned treatments for this patient are on the left, Appointed Treatments for today’s visit are on the right. Faculty can move a treatment from one side to the other with the arrow keys if they want to change the appointed treatments for that visit.

- Hit Approve button at bottom of Start Check window
- Enter approval code in User Authentication window

Student name button turns green once approved by faculty.

Red provider name indicates that a start check is required and is awaiting approval. Green indicates that a start check has been approved. Yellow indicates that a start check is required for an upcoming appointment that requires approval.

A symbol appears next to procedures approved in the Start Check in the Tx History tab in the EHR.