Printing a Treatment Estimate

For a Tx Estimate, treatment must be planned and approved (not put in process or completed) to display in the *Tx Estimates* window.

1. Click on the **Tx History** tab. Make sure all of the Tx you are going to include in the contract is Planned (not In process or Completed) and all is approved (look for red Ps).

2. Click on the (Estimate) button.

3. Select all the lines of treatment that need to be included in the estimate. Click OK.

Select Planned Treatments
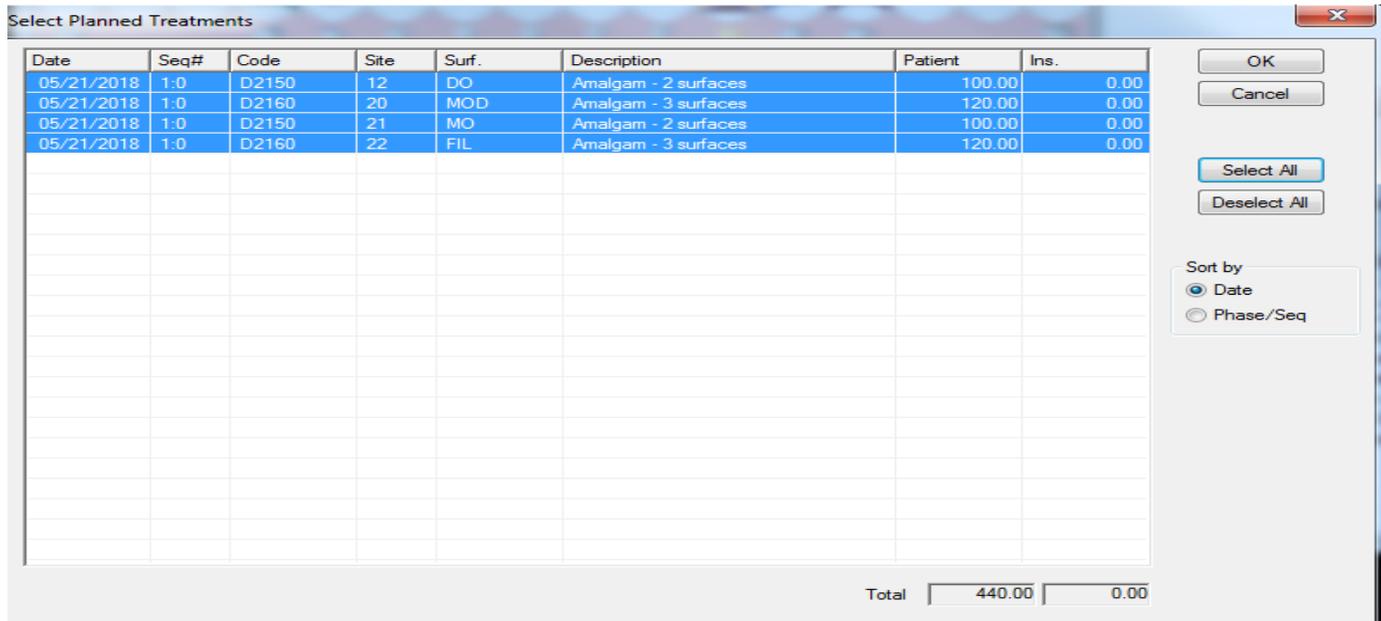
Date	Seq#	Code	Site	Surf.	Description	Patient	Ins.
05/21/2018	1:0	D2150	12	DO	Amalgam - 2 surfaces	100.00	0.00
05/21/2018	1:0	D2160	20	MOD	Amalgam - 3 surfaces	120.00	0.00
05/21/2018	1:0	D2150	21	MO	Amalgam - 2 surfaces	100.00	0.00
05/21/2018	1:0	D2160	22	FIL	Amalgam - 3 surfaces	120.00	0.00

OK
Cancel
Select All
Deselect All

Sort by
◉ Date
○ Phase/Seq

Total   440.00   0.00
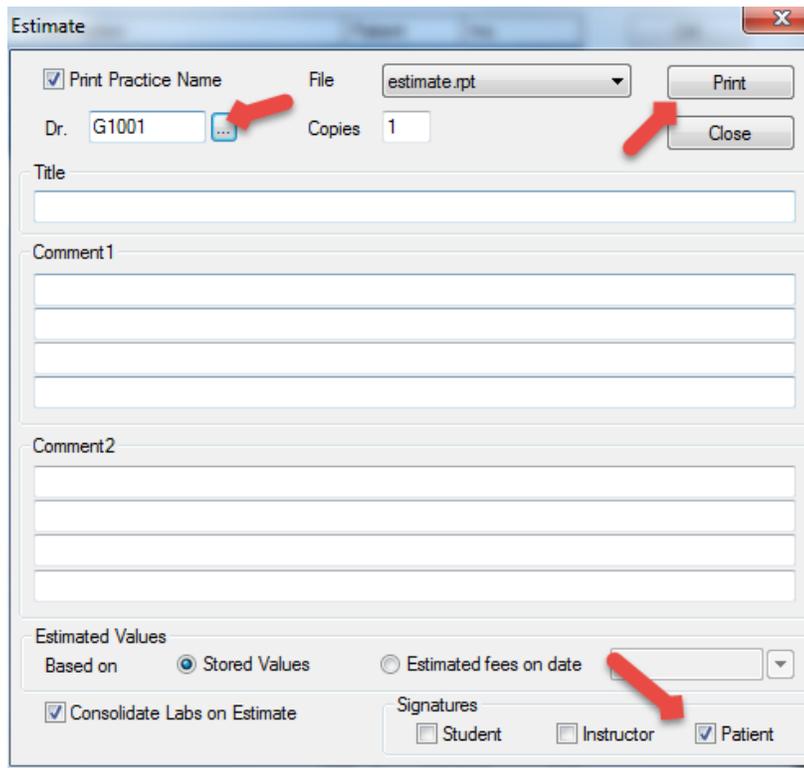
Estimate

☑ Print Practice Name   File   estimate.rpt ▼   Print

Dr. G1001 [...]   Copies 1   Close

Title

Comment1

Comment2

Estimated Values
Based on   ◉ Stored Values   ○ Estimated fees on date   ▼

☑ Consolidate Labs on Estimate

Signatures
☐ Student   ☐ Instructor   ☑ Patient

4. This opens the *Estimate* window where you can enter your provider code and a title. You only need the patient to sign.

5. Click Print to open a copy of the contract on the screen.

6. Click the 🖶 Print button from the top of the page.

7. axiUm will prompt for the patient's signature and print a copy of the estimate with the patient's signature.

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