

Charting Findings (Existing Conditions and Restorations) in axiUm

Open the patient's chart in the **Rolodex**



Open the EHR (Electronic Health Record)



1. Chart Missing Teeth & Primary Teeth

In odontogram (tooth chart in top half of EHR window), click to select tooth number box or several teeth, right click and select **Missing. Right click- Select Teeth** -to choose **All Teeth** or **Maxillary** or **Mandibular Arch- Missing**. M now appears in missing tooth space.

Right click option **Age Change** changes tooth to primary tooth letter.

2. Add Findings Via Chart Add Tab

Click on  (top right of window) to open **Chart Add** tab.

In **Chart Add** tab, click on  **Findings**

• Add Existing Restorations –

Select **Existing Restorations Category** to add existing restorations, sealants, temporary materials.

Use First tab- **Quick List**- (go to Full list if not found here)

Select **restoration material** (amalgam, composite, etc.)

Select **tooth surfaces** in odontogram-

Hit **Add Finding** button 

Text should appear in window under **Add Findings** button at right in blue text (students need approval)

E in status column =existing restoration

Sts	Code	Site	Surface	Phase	Description
E	M-AMAL	21	DO	0	Amalgam

• Add Existing Conditions –

Select **Existing Conditions Category** to add tooth conditions (Tipped teeth, diastema, impacted, etc.)

Use First tab- **Quick List**- (go to Full list if not found here)

Select **condition** from list.

Select **tooth numbers** in odontogram-

Hit **Add Finding** button 

Text should appear in window under **Add Findings** button at right in blue text (students need approval)

A in status column= existing condition

• Add Caries-

Select **Caries Category** to add caries found during clinical & radiographic exams.

Use First tab- **Quick List**- (go to Full list if not found here)

Select **restoration material** (amalgam, composite, etc.)

Select **tooth surfaces** in odontogram-

hit **Add Finding** button 

Text should appear in window under Add Findings button at right in blue text (students need approval)

A in status column= existing caries

To **delete a finding**, highlight the text, select button with red X.

When finished, have faculty approve- text will display as pink once approved.

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